



VOLUNTEER APPLICATION

Name: _____

Address: _____

Primary Ph#: _____ Other Ph#: _____

Email: _____

The best way to contact me is: _____

Birthdate (mm/dd/yy): ____/____/____ Circle one: Queer OR Ally

School (if any): _____ Concentration: _____

Employer (if any): _____ Job Title: _____

PLEASE PROVIDE SHORT ANSWERS TO THE FOLLOWING QUESTIONS.

There are no wrong answers—we just want to determine the best fit for you.

I. AREAS OF INTEREST

Please rate your areas of interest from the choices below. Write-in any others and IGNORE anything that doesn't interest you at all. Use #1 to indicate your **TOP interest:**

- | | |
|--|---|
| ___ Community Outreach/Grassroots Marketing | network w/sister organizations, flyer events, poster in neighborhoods |
| ___ Computer Tech | assist with occasional technical needs, listserv & subscriber maintenance |
| ___ Events Editor: | weekly editing, organizing of |

| | |
|---|---|
| _____ | incoming submissions, some correspondence w/ readers, research events as needed, write missives as desired. |
| _____ Classifieds Editor: | bi-weekly editing, see events above |
| _____ Housing Editor: | bi-weekly editing, see events above |
| _____ Assistant Webmaster & Designer | assist with web re-design & occasional outreach/print materials |

Why are you interested in this position? Do you have specific goals or anything you're hoping to accomplish?

II. SCHEDULING/STRUCTURE: PLEASE READ NOTES CAREFULLY!

What are your start/end dates (approx.)? **Start:** _____ **End:** _____
 [NOTE: Editor positions require a minimum one-year commitment. Other positions can be seasonal or short-term, if desired.]

How many hours per week are desired? **Minimum:** _____ **Max:** _____
 [NOTE: Editor positions occupy roughly 3-5 hours a week at your convenience within the schedule parameters below and may involve 0-1 additional hour of correspondence time per week at your convenience. Other positions are extremely flexible.]

What is your weekly schedule of availability? Put an asterix '*' next to preferred times, if any. [NOTE: **Events editor** requires email access & availability EVERY Thursday after 6pm and on Friday first thing in the morning. **Classifieds & Housing editors** require email access & availability every OTHER week on Sunday and that Monday first thing in the morning. IF YOU ARE APPLYING FOR AN EDITOR POSITION, PLEASE CONFIRM THAT YOU CAN COMMIT TO THIS SCHEDULE and also indicate any additional good times to reach you by email, below]

List (to the best of your ability) any schedule *conflicts* (vacations, exam period, etc) that might occur in this period (there may be a substitute available during your conflict dates so don't hold back—this info is not held against you!).

III. REFERENCES:

Please list two (2) references (school, work or any organizational affiliation):

1. Name:

2. Name:

Address:

Address:

Phone #:

Phone #:

Email:

Email:

Affiliation:

Affiliation:

V. PERSONAL INFO:

Please describe any skills, interests or hobbies that may be useful to Queer Agenda (ie computer skills, political activism, prior experience with listservs, editing, producing events):

Are you a current subscriber? Yes/no If so, How long have you been one? _____

How did you first hear about Queer Agenda and *The List*?

What things or issues do you connect intensely to in our community? ie What are your favorite websites, events, social/political concerns, performers, community issues and/or media?

Should we need to interview you, when are you generally available?

OPTIONAL: We want to get to know you and your experience!

*Be as creative or simple as you wish!! Please send us **any** of the following.*

- Resume • Writing Samples • Website • Video • Design Samples • Photos •
- Recommendations • Bio • Something that represents your experience •
- ☺ Cookies & Bribes ☺

(Include a SASE if you want materials returned).

ADDITIONAL COMMENTS (anything extra you'd like to include):

NOTE: Positions are non-paid but academic credit is available & you will be eligible for invitations to free tix at area shows and advance information on community events and/or postings. You may also qualify for one-of-a-kind job/school recommendations, professional referrals, community networking and organizational resources. **Experience**

*with lesbian/gay/bisexual/ transgender and racially diverse urban communities a plus.
LGBT people of color are strongly encouraged to apply.*

Please fax this form to 617.621.6060 (ATTN: EVE ALPERN) or mail to:

EVE ALPERN

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